

College Council
3:30 p.m. – 5:20 p.m.
March 9, 2010

Attendees: Dean Bingham, Russ Fillner, Jennifer Skartveit, ~~Suzanne Hunger~~, ~~Janice Bacino~~, Art Warner, Steve Lewis, Wyatt Conard, Sarah Dellwo, Joan Schneider, ~~Brandi Foster~~, Mike Brown, Jeff Block, Kevin Brockbank, Mike Ceartin; Recorder: Winnie Strainer

Budget Update:

- Russ reviewed information received from OCHE
 - The amount UMH was going to have to contribute to the deficit may be cut in ½
- Budget Committee has been trying to cut \$400,000 from the Operating Budget and has been able to cut \$300,000 and will have a few more meetings to cut the additional \$100,000

Enrollment Management Committee Report:

- Mike reviewed the EMC Report (hand out)
- Enrollment Capacity Study was discussed
 - Each program has been asked their optimal capacity
- Student demographics was discussed

Spring Enrollment Report:

- Mike reviewed the Spring 2010 Enrollment Summary handout
 - Our retention rate from semester to semester has increased
- Reviewed the following graphs/reports
 - Enrollment Summary
 - New vs Continuing Students
 - New Students by Enrollment Type
 - Enrollment by Age Group
 - Financial Aid Report
 - Recruitment & Advising Report

Tobacco Task Force:

- Kevin reviewed who members of the Task Force are
 - Meeting weekly
 - Recommendation to College Council by April meeting ie; policy
- Jennifer updated that until the policy is written she will not be reviewing the info with Student Senate
 - Group will continue to meet throughout the summer

Departmental Strategic Plan:

- Kevin handed out the Departmental Strategic Plan Template
- The need for departmental plans were discussed

Learning Management System:

- Jeff reviewed information regarding the Learning Management System
 - System –wide approach ie; Blackboard

-The Learning Management Systems(LMS): Analysis and Summary of RFI Responses dated 11 January 2010 was discussed

-The requirement for reevaluation of the LMS is expiration of master contract with Blackboard

-UMH will no longer will be able piggy-back on UM's contract

-Jeff reviewed the potential costs

Print Management Update:

-Jeff reviewed options for the student printing quotas (handouts)

-Council was asked for feedback

-Item will be discussed at length during the April meeting

Employee Recognition Lunch/Award:

-Steve handed out the UM-Helena Employee Recognition Program guidelines and nomination form

-Open to all employees to include contract professionals

-Chili Cook Off is on Thursday

-Joan asked about adjuncts

-Dean Bingham suggested presenting a plaque for a long-term adjunct

Staff Senate:

-Adding of members ie; 1 year contract employees

-Jennifer S. did some research and found a that there is a Professional Council that may be formed

-Wyatt is fairly positive that Staff Senate doesn't want contract professionals as part of the Staff Senate

Helena Valley Timing Association:

-Car Show this summer needs volunteers

-The more volunteers for the event this summer means more scholarship money for students

-Dean Bingham asked for clarification as to where the volunteer pay goes to

Mission and Core Themes:

-Dean Bingham reviewed the Timeline that was discussed at the last meeting

-The timeline will be sent to Council members

-May 10th will be the Lincoln School service project day (during an IR Day)

Meeting adjourned